



STEINERT AFTER PROM

CHECK REQUEST / EXPENSE VOUCHER

Date: _____

Form of payment: _____

Event: _____

Purpose / Description of
Item(s): _____

1. _____ Cost: \$ _____

2. _____ Cost: \$ _____

3. _____ Cost: \$ _____

4. _____ Cost: \$ _____

5. _____ Cost: \$ _____

6. _____ Cost: \$ _____

Total: \$ _____

Check payable to: _____

Committee Use Only

Date Paid: _____

Check Date: _____

Check Amount: _____

Signature Committee: _____