

After Prom Volunteer Meeting – May 11, 2023

Board attendees: Lisa Konopka

Purpose: Discuss, organize setup and decorating for After Prom

Setup: Start after kids dismissed after 2:30, continue until senior parents need to leave, underclassmen parents continue setup, senior parents to return after kids head to prom (starts at 6:30), everyone finish setup by 11pm.

Dropoff of donations at Senior Breakfast or night before – use leftovers from breakfast.

After Senior Breakfast – some prep, look in c-container.

Everyone cleanup after activities done, during gameshow, and done by 4am.

- C-container cleaned out by Lisa K and family
 - A lot of Casino decorations and items to use
 - Some strings of lights
 - Some material
 - Boardwalk games
 - Misc items that could be used
- SGA kids will decorate the courtyard for volunteer hours
- Did a walk-thru the school to get a feel for layout and where each activity is located
 - Enter thru main area vestibule
 - Check-in/Register as they come in at tables setup across from the doors
- Activity areas:
 - Registration into hall, passed café, to gym - - decorate with lights, etc.
 - Kids leave personal belongings in the locked area of vestibule
 - Cafeteria ->Glow-in the dark activities (Minigolf, Lazer tag, Cotton candy, Glow bar, Music)
 - Need to move the tables out and into the second hall to block if off
 - Lisa K to prep/decorate & get glow stuff (bracelets, etc.)
 - Gym -> Blowup items
 - Decorate with balloons
 - Gym Hall -> Selfies
 - Danielle Nutt to prep/decorate selfie area on the tall trophy case
 - Everyone help to decorate the hall – string lights, balloons, streamers, etc.
 - Outside gym and near doors open area -> Boardwalk
 - Games from c-container
 - Prizes – Lisa Scott and Terri Scharko
 - Decorations – Lori Wisser
 - Lisa S, Terri, Lori to prep/decorate
 - Hall from gym and boardwalk area

- Craft area - Decorate laundry bags with graphics
 - Photobooth
 - Psychic in classrooms (2) – Madeline L to decorate/prep
 - Krista to help decorate/prep
 - Everyone help to decorate – string lights, balloons, streamers, etc.
- Library -> Casino (2 blackjack tables, 2 roulette, money wheel)
 - Lounge area for kids
 - Dealers – Lisa K working on clothes for dealers – black and white
 - Have large dice from previous years, may need some repairs, can get/make more to supplement
 - Decorate hall outside library
 - Tonia Simone, Melissa MCarthy, Michele Haubert to decorate/prep
 - Librarian to help move tables during school day to help with setup – Lori Wisser emailed Mrs. Rogers who spoke to Christina P to talk thru Library setup and prep
- Courtyard -> Games (cornhole, large jenga), chairs, lights
 - SGA/Key Club students to prep/decorate
- Large Vestibule -> Food area
 - Coffee Station – Daisy H
 - Tables of subs, snacks, water, desserts
 - Table clothes
 - Paper supplies in After Prom closet in Library sideroom
 - Daisy H & Melissa S to setup/decorate
- General items needed
 - Carts for transporting items into the school – use ones in cafeteria
 - Strings of lights
- General notes/comments
 - Passed around pictures of areas from previous years
 - Fire Inspector approved event without walking thru
 - Steinert teachers are supposed to be there to help with activities
 - All individuals in charge of area need to get decorations/supplies ordered – use Amazon Melissa Spitzer setup for tax-exempt
 - Madeline to send email to volunteers signed up thru signup genius to email steinertafterprom1@gmail.com with list of items to purchase by Monday 5/15 so they arrive before 5/19.
 - Daisy has balloon arches she will bring to use
 - Need everyone to bring string lights and extension cords – label with name
 - If kids are showing boredom and have gone thru all activities we could start game show early and let them go home early
 - All kids under 18 or those with no car/license need to be picked up by parents